



NORTH CAROLINA PSYCHOLOGY BOARD DUPLICATE CERTIFICATE REQUEST FORM

Please submit this form, along with the appropriate fee (SEE BELOW), to the Board office at the following address:

**NC PSYCHOLOGY BOARD
895 STATE FARM ROAD, SUITE 101
BOONE, NC 28607**

Name: _____
(First) (Middle) (Last)

License number: _____

Preferred Mailing Address: _____

Current Email Address: _____

Current Phone Number: _____

Please indicate the certificates you are requesting (check all that apply).

_____ Large Wall Certificate _____ HSP Certificate

ASSOCIATED FEES FOR DUPLICATES

please note you are required to practice under the same name that is on your licensure certificate. Therefore, you will need to submit the following fees, which are appropriate to your licensure status) to the Board office along with your name change request

- 1) **A large wall certificate is \$25** and once paid in full takes about 6-8 weeks from order date to be received.
- 2) **An HSP certificate is \$25** and once paid in full takes about 6-8 weeks from order date to be received. *If you are HSP certified you are required to display this with your wall certificate.*
- 3) **A duplicate renewal card** can be printed from the online licensee portal.